

Format of request Letter for issue of Demat Instruction Slip book without requisition slip
Dated.....

To
Sri Shirdi Securities Private Limited
27-20-40, 1 st Floor,
Museum Road, Governorpet,
Vijayawada-520002

Dear Sir/Madam

I/We am/ are having Demat Account vide number _____
with you. I have misplace/lost the Demat Instruction book issued to me bearing no.
from _____ to _____. I request you to issue new Demat
instruction slip book for my use. I here by request you to cancel the unused leaves above
misplaced/lost Delivery Instruction Slips from _____ to _____.
I undertake to indemnify any loss of what so ever nature you may suffer in this regard.
Inconvenience caused in this regard is regretted.

Thanking you
Yours faithfully,

(Signature of Sole/first holder) (Signature of second holder) (Signature of third holder)

Received the instruction booklets numbered as under:

From no _____ To _____

(Signature of Sole/first holder) (Signature of second holder) (Signature of third holder)

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(Please follow the following with respect to issue of Booklet
one of the holders has to come personally with his Id proof (one copy to SSCSPL)
Request letter has to be signed by all holders.

**Photo Copy of Election card/Driving license/Pan card/Passport/Emp Id card/photo
credit card.**